



Newfield Primary School
Full Governing Body Meeting Minutes (Part 1)

14 December 2023, 18.00

Register of Attendance		
Name	Position	Expiration of Term in Office
Narinder Nathan ('Chair')	Chair	18 October 2024
Sarah Bolt ('HT')	Headteacher Appointed by virtue of office (Ex-Officio)	Not applicable
Maranda Ikpeba ('MI')	Vice Chair Co-opted Governor	12 July 2027
Kim Beat ('KB')	Co-opted Governor	12 October 2026
Bryony Marshall ('BM')	Co-opted Governor	30 March 2026
Laura Williams ('LW')	Elected Parent Governor	26 September 2025
Julia Babiak ('JB')	Vice Chair Co-opted Governor	1 October 2024
Apologies		
Mustafa Regec-Noor ('MRN')	Co-opted Governor	16 July 2027
Janet Lawrence ('JL')	Elected Staff Governor	30 November 2026
Kimberley Gaynor ('KG')	Elected Parent Governor	27 November 2024

Minutes	
1	Welcome
1.1	The minutes were approved as true and accurate.
2	Apologies
2.1	Apologies were received from MRN, KG and JL.
3	Declarations of Interest
3.1	No declarations were made.
4	Election of Curriculum Committee Chair
4.1	KB was duly elected the Curriculum Committee Chair.
5	Governor Recruitment
5.1	Governors noted that there were two co-opted Governor vacancies and agreed that an advert would be placed on Inspiring Governance. The Chair was also reviewing a list of available Governors obtained from Brent.
6	Safeguarding quiz
6.1	A safeguarding quiz was shared with Governors.

10	SACRE Determination
10.1	The HT explained the purpose of the Standing Advisory Council on Religious Education (SACRE) and advised that the Deputy Headteacher had written to parents about the SACRE determination renewal and spoken to pupils about it. The school had always had a determination but had to apply again to the SACRE every five years.
10.2	Governors unanimously approved the renewal of the determination.